# Level Up Your LinkedIn Networking!

Shout it from the rooftops that you've been admitted to Berkeley Haas! This is a not-to-miss opportunity to start networking and hold informational interviews with people already working in the industries and roles you're targeting. Here are three easy actions you can take in under an hour:



- If you haven't already, remember to update your LinkedIn profile.
- Start exploring your Haas connections on LinkedIn. Watch <u>this video</u> and read this <u>blog on how to</u> maximize your network on LinkedIn.
- Notify your network. You've gotten into one of the most prestigious business schools in the world and are moving to Berkeley, California to pursue your academic and career dreams. Now is the time to let your current and former colleagues, acquaintances and friends know that you're going to Berkeley Haas. You never know: you might need their support over the next two years, while applying for internships and jobs. Use our template email below:

#### Career Management Group

## **BerkeleyHaas**

### SUBJECT

Great news: I've been accepted into the Berkeley Haas MBA program

### BODY

Hi [first name],

I hope you're well! I wanted to let you know that I recently got accepted into the Berkeley Haas MBA program and am moving to Berkeley, California in August to pursue my education and career goals.

I wanted to reach out to you before I leave and let you know about my plans. Also, if you're available to meet for coffee before I leave on [date], let me know.

After two-years at Berkeley Haas, I'm hoping to [briefly describe what you hope to get out of your education at Berkeley Haas and what kind of career, industry or role you're hoping to transition into post-Haas. Of course, your plans will inevitably change and evolve and that's OK. This is just a sneak preview].

I'm leaving [city/state] but will definitely stay in touch because our [friendship/collaboration/partnership] means a lot to me.

Please stay in touch, [your name]

